LexisNexis® Academic Quick Start Guide  
– News Search –

Searching

The default screen is the General Search – Easy Search™ option. Note the tutorials, “How do I...?” and links to other LexisNexis products to which UW subscribes (Environmental and Statistical) in the left menu.

Default Screen (General – Easy Search™)

From this screen, it is possible to do both an Easy Search™ (the default) or a Power Search (which allows more flexibility, searching within sections of the document, etc.).

A combination of sources (e.g. legal and newspapers) can be searched simultaneously from this page, by selecting the appropriate category.

Generally, however, to easily search all of the (and only) news resources, use the News screen. A notable exception is if you wish to search a source group (found by using the Sources feature) such as Canadian Publications and News About Canada Files, which will return you to the General – Power Search screen.

On the News screen, there are two types of searches, Terms and Connectors and Natural Language. The default is Terms and Connectors. Note that the default for Select Sources in both cases is US Newspapers and Wires. Change to another pre-selected group by choosing from the Sources menu or select your own group or individual source by clicking on the Sources tab.

March 2008
**Terms and Connectors (Boolean) Search**

- Use **AND** to combine terms (e.g., groundwater AND remediation)
- Use **OR** to search for similar words (e.g., ground water OR groundwater)
- Use * as a wild card, one for each letter, in the middle or at the end of a word (e.g., wom*n will retrieve women or woman)
- Use ! at the end of a word to retrieve the root with an infinite number of endings (e.g., remediat! will retrieve remediate, remediation, etc.)
- Use this form to search specific segments (headline, lead, byline, etc.), number of occurrences, within the same paragraph, or within a certain number of words

**News Search Page – Terms and Connectors**

*LexisNexis Academic*

[Search Source: News, Legal, Business, People]

**How do I...?**

- Find a specific news story?
- Find out if a publication is included in LexisNexis Academic?
- Narrow my search to retrieve only relevant articles?
- View additional News search term topics?

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**Search terms**

- Terms and Connectors
- Natural Language

Anywhere in the document

And

Anywhere in the document

And

Anywhere in the document

More...

**Add index terms**, Sources

- US Newspapers and Wires
- U.S. Newspapers & Wires
- Advertising Age
- Advertising Age Creativity
- The Advocate (Baton Rouge, Louisiana)

**Specify date**

- Previous 3 months
- Apr 22 2008 to Jul 22 2008

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March 2008
Natural Language Search

- Use a few words or a complete sentence
- Use quotation marks for exact phrases
- Do not use wildcard or truncation characters

News Search Page – Natural Language

News

How do I...?
Find a specific news story?
Find out if a publication is included in LexisNexis® Academic?
Narrow my search to retrieve only relevant articles?
View additional news search form topics?

View tutorials

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Search terms
Terms and Connectors
Natural Language

Enter a question, a sentence, or a few descriptive terms. Use quotation marks for an exact phrase. Do not use wildcard characters such as * or ".

Required Terms
(Optional)

Add index terms
in Show

Sources
U.S. Newspapers & Wires
Advertising Age
Advertising Age Creativity
The Advocate (Baton Rouge, Louisiana)

Specify date
Prev 3 months
Apr 22 2008 To Jul 22 2008

Clear form
Specific Source Search

- To search an individual, specific source, click on the Sources tab. You can either browse for a source or type its name in the Find a Source box on the right of the Browse Sources page.
Viewing Results

Articles may be viewed as a List (the default), an Expanded List (includes keywords in context), in KWIC format, full-text format, and custom format. To change the viewing result, click on the View dropdown menu.

- To view an individual article, click on the title
- To view multiple articles, tag those of interest, and click on the View Tagged button

Results Screen

LexisNexis Academic

The default is to show results by relevance. You can change this to publication date (reverse chronological order) or chronological.

Note that you can narrow your results by source (publication) type by clicking on the appropriate type in the left menu. Other narrowing possibilities are also listed in the left menu.

You can also narrow or edit your search from the Results page. Using the Narrow Search box will search within the retrieved results, while using the Edit Search will return you to the search screen.

To start a new search from the Results page, click on the Edit Search dropdown menu and select New Search.

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Printing, Saving, and E-Mailing Results

Multiple full-text records can be printed, saved, or e-mailed simultaneously.
- Click on the appropriate icon from the Results page or an individual record

Exporting to RefWorks

You can export your results directly into RefWorks.
- Click on the book icon from the Results page or an individual record